

# ACCJH

19th Annual Meeting

## Academic Consortium on Criminal Justice Health

March 16th – March 18th, 2026 | Morehouse School of Medicine, Atlanta, GA

*Health Across the Life Course*



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2026 Presentation Guide

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# Academic Consortium on Criminal Justice Health

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# FAQs

The following is a brief overview to key information for presenters preparing for the upcoming 2026 ACCJH conference. More information about these topic areas can be found throughout the document.

## Poster Presentations

- 01| **WHAT ARE THE MAXIMUM POSTER DIMENSIONS FOR THIS YEAR?**  
Maximum Height: 48 Inches    Maximum Width: 36 Inches
- 02| **WILL ACCJH STAFF RECEIVE MY POSTER FOR ME IF I SHIP IT TO THE CONFERENCE?**  
No. ACCJH staff cannot receive posters on behalf of presenters. Presenters are solely responsible for the coordination of their presentation materials.

## Slide Presentations

- 01| **WHEN IS MY FINAL PRESENTATION DUE TO ACCJH?**  
Final slides are due to ACCJH by **5:00p (EST)** on **March 13th, 2026**.
- 02| **WHAT FORMAT SHOULD MY SLIDES BE IN?**  
Slides should be saved in as a **Microsoft PowerPoint (.pptx)** compatible format.
- 03| **WHERE DO I SEND MY PRESENTATIONS?**  
Slides should be uploaded to the ACCJH google drive [here](#).
- 04| **HOW MUCH TIME DO I HAVE TO TALK?**  
Each presentation has a dedicated amount of time for discussion:
  - o **60-minute presentations:** 45 minutes of presentation time, 15 minutes for discussion
  - o **20-minute presentations:** 15 minutes of presentation time, 5 minutes for discussion
  - o **8-minute presentations:** 7 minutes of presentation time, Q&A time pooled at end of session
- 05| **WILL ACCJH DISTRIBUTE SLIDES TO ATTENDEES?**  
No. Slide decks will not be distributed following the conference. Many presentations incorporate copyrighted or otherwise restricted content, and we cannot release those materials without permission. Presenters are encouraged to include a “Contact Us” slide, and they may choose to share their slides directly with interested attendees.

## Logistics

- 01| **WHO DO I REACH OUT TO WITH QUESTIONS?**  
Presenters may email questions to [info@accjh.org](mailto:info@accjh.org). During the conference, ACCJH staff will be on-site to answer questions and provide logistical support.

## Poster Printing Dimensions

Before committing to a poster design, please closely review the current guidances, as poster display boards sizes vary from year to year. Because presentation space is often limited, it is essential that presenters adhere to current size guidances.

This year, display boards are 48 inches high and 72 inches wide, meaning presenters’ **maximum poster dimensions are 48 inches high and 36 inches wide**. To ensure you and your neighbor both have sufficient space to hang your posters, we recommend that presenters use one of the these standard printing dimensions.

### RECOMMENDED PRINTING DIMENSIONS FOR ACCJH 2026

<b>SQUARE</b>	32”H x 32”W	36”H x 36”W				
<b>LANDSCAPE</b>	24”H x 30”W	24”H x 32”W	24”H x 36”W	30”H x 32”W	30”H x 36”W	32”H x 36”W
	30”H x 24”W	32”H x 24”W	36”H x 24”W	42”H x 24”W	48”H x 24”W	
<b>PORTRAIT</b>	32”H x 30”W	36”H x 30”W	42”H x 30”W	48”H x 30”W		
	42”H x 36”W	48”H x 36”W				

### Printing Considerations

Your local print shop may be limited in terms of the poster sizes that they are able to produce. Please familiarize yourself with the printing dimensions that your print shop can accommodate prior to beginning your poster design.

Posters can be printed using a wide variety of finishes (e.g., matte, satin, glossy) and materials (e.g., heavy weight paper, vinyl, fabric) that can increase the durability of the poster. The cost associated with these options can significantly increase printing expenses.

## Poster Printing & Delivery

**Presenters are fully responsible for coordinating the printing and transportation of their own posters.**

In general, poster printing should be done well in advance of your conference to avoid printing delays and complications. However, in a pinch, rush orders are possible. Online poster printers, (e.g., [PosterNerd](#)) can print and ship directly to your hotel for an additional expense. [FedEx](#) and [Staples](#) can also turn posters around quickly, but may have limited printing sizes. **ACCJH staff will not be responsible for receiving posters on presenters’ behalf.**

## Post-Session Responsibilities

Please note that presenters are solely responsible for removing their posters by the end of the conference day. Posters left behind may be taken down and disposed of by facility staff.

**ACCJH staff assume no responsibility for the security, storage, or preservation of any unattended posters.**

# Pre-Conference Responsibilities

## FRIDAY BEFORE CONFERENCE

Presenters should upload their final presentations to the ACCJH organizations via this [link](#) by **March 13, 2026 5:00pm (EST)**. Final presentations must be saved in Microsoft PowerPoint (.pptx) formatting.

## 1 DAY BEFORE CONFERENCE

In case there are technical difficulties at the conference, we ask that presenters bring their presentation saved to a USB jump drive in both Microsoft PowerPoint (.pptx) and Adobe PDF (.pdf) formats. Presenters should be prepared to upload their files manually at the time of their session. To minimize the risk of introducing or spreading malware, USB flash drives should not be shared or reused. A limited number of flash drives will be available for presenters who forget to bring one.

## 15 MINUTES BEFORE SESSION

Presenters should plan to arrive at their designated room at least 15 minutes prior to the start of their presentation block. They should open their presentation on the conference's equipment and then progress through all slides to identify and correct any unexpected formatting or transitional problems.

## Session Formats

### OPENING REMARKS AND SETTING EXPECTATIONS

Typically, at the start of your session, moderators will provide brief opening remarks introducing the session's content area. In addition, the moderator will orient the audience to the session's presentation format and set expectations around Q&A (e.g., hold questions to the end of the presentation).

**Each presentation has a dedicated amount of time allocated for discussion**

**60-MINUTE PRESENTATIONS:** 45 minutes of presentation time, 15 minutes for discussion

**20-MINUTE PRESENTATIONS:** 15 minutes of presentation time, 5 minutes for discussion

**8 MINUTE PRESENTATIONS:** 7 minutes of presentation time, Q&A time pooled at end of session

### KEEPING TO THE SCHEDULE

To assist the moderator and presenters keep on schedule, conference staff may sit in the back of the room and hold colored cards to indicate how much time remains for each presentation. Confirm with your moderator if a time keeper will be available to you during your session and where they are located.

**GREEN SIGN**  
5 Minutes Left

**YELLOW SIGN**  
1 Minute Left

**RED SIGN**  
Out of Time

# Slide Presentations

# What if...

## ... I'M SHORT ON TIME?

Moderators may choose to limit the number of questions asked, save all Q&A to the end of the session, or encourage audience members to connect with presenters over meals or during social hours.

## ... THERE'S EXTRA TIME?

Moderators may extend the Q&A and facilitate additional discussion. If the session comes to a natural conclusion, a moderator may choose to end the session early.

## ... THERE'S NO TIME KEEPER?

It is ultimately the presenter's responsibility to make the most of the time they're given. All presenters should practice their presentations thoroughly to have a sense of how long it takes to get through their prepared talk, allocating enough time to get through materials with time for questions. If a colleague is in the audience, you may ask them to keep an eye on time for you and signal you when you are reaching the end of your allotted time.

# Design Considerations

## Declaration of Conflict of Interest

All presentations must acknowledge any potential conflicts of interest, or lack thereof, at the beginning of the presentation or on the poster. For those with a potential conflict of interest, plans for mitigating conflict may need to be developed with the conference.

## Accessible Design Best Practices

Presenters should consider accessibility as a guiding principle in their presentation design. Accessible design ensures that attendees can participate in all aspects of the conference and may meaningfully engage with you as a presenter. Recommended resources for improving your presentation's design are provided below.

### MICROSOFT ACCESSIBILITY CHECKER

If presenters are developing their posters or slide decks in Microsoft PowerPoint, they should make regular use of the Microsoft Accessibility Checker to identify improvements in readability and access. More information on the Microsoft Accessibility Checker is available [here](#).

### RECOMMENDED READINGS AND RESOURCES

- 01| UC Boulder's Digital Accessibility Office developed recommendations for PowerPoint Design that can be found [here](#).
- 02| The WebAIM (Web Accessibility in Mind) project provides that can be found [here](#).

## RECOMMENDED FONTS

Presenters should use fonts that are legible up to 10 feet away. Characteristics such as height, weight, spacing, and strategic use of color and contrast may contribute to a font’s overall readability.

**Sans Serif Fonts** are considered to be the most accessible types of fonts because their simplistic, graphic style make them highly readable; however, there are many widely available **Serif Fonts** that are accessible alternatives to sans serif.

Most font families offer multiple weights that help authors create emphasis, establish hierarchy, and guide the reader’s eye. Authors may also use more than one font family to organize information effectively. However, to maintain clarity and legibility, **we recommend limiting your design to three font families or fewer.**

For more information about accessible fonts and other design considerations, we recommend reviewing this resource provided by **UNC-Greensboro** (<https://accessibility.uncg.edu/make-content-accessible/how-to-guides/>).

## RECOMMENDED ACCESSIBLE SANS SERIF FONTS

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Aptos	Helvetica
<b>Arial</b>	Lucida Sans
Avenir	Sofia Pro
Calibri	Tahoma
Century Gothic	Trebuchet MS
Futura	Verdana

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## RECOMMENDED ACCESSIBLE SERIF FONTS

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<b>Adriane Text</b>	Palatino
Georgia	<b>Rockwell</b>
Goudy Old Style	Times New Roman

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## RECOMMENDED FONT SIZING FOR POSTERS

We recommend the following font sizes (based on a 36 inch wide poster):

<b>POSTER TITLE</b> 88 to 160 pts	<b>NAMES AND AFFILIATION</b> 70 to 90 pts	<b>MAJOR HEADINGS</b> 54 to 80 pts	<b>SUB-HEADINGS</b> 48 to 72 pts	<b>BODY TEXT</b> 36 to 52 pts
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**Helpful Hint:** Most fonts set to 72 points will appear to be 1 inch tall. You can use this as an anchor to help appropriately scale your poster elements based on your poster’s final dimensions.

## RECOMMENDED FONT SIZING FOR SLIDES

We recommend the following accessible font sizes for presentations.

<b>MAJOR HEADINGS</b> 36 to 44 pts	<b>SUB-HEADINGS</b> 28 to 32 pts	<b>BODY TEXT</b> 18 to 24 pts	<b>DATA LABELS</b> 16 to 20 pts
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**Helpful Hint:** Some fonts may appear smaller than others. If you cannot read your presentation standing 6-10 feet away, you may need to adjust your font size or weight to increase readability.

## “Contact Us” Slide

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Because many presentations include copyrighted or otherwise restricted content, ACCJH is unable to distribute slides after the conference. We therefore strongly encourage all presenters to include a “Contact Us” slide so attendees know the best point of contact for follow-up questions or continued discussion. Presenters are also welcome to incorporate QR codes linking to supplemental materials, websites, or contact forms.

# Recommended Imagery

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We encourage individuals to consider the impact of the images they select to use in their presentation materials. Please consider the goal of included images and avoid images that reinforce stereotypes. If you have questions or would like advice, please reach out to conference organizers for guidance. For more information on stigmatizing images, we suggest the following paper by Hulseley et al.

[Hulseley, J., Zawislak, K., Sawyer-Morris, G. et al. \*Stigmatizing imagery for substance use disorders: a qualitative exploration\*. \*Health Justice\* 11, 28 \(2023\).](#)

# Recommended Language

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The vocabulary of our research discipline is always evolving, and we work hard to stay current with best practices. Our community draws from diverse research disciplines and also includes persons working within the criminal legal system and those with lived experience.

Because of this, ACCJH does not have a standardized set of vocabulary or expectations around language. However, we strongly encourage our members to use person-first language that reinforces and upholds the humanity of all people, especially those impacted by mass incarceration. If unsure what language to use, please consider the following recommended terms:

## PERSONS AFFECTED BY THE CRIMINAL LEGAL SYSTEM

- Person who is incarcerated
- Person in pre-trial
- Justice-involved person
- Formerly incarcerated person
- Person on parole or probation

## DEMOGRAPHIC LANGUAGE FOR RACE AND ETHNICITY

- Capitalize racial and ethnic groups such as Black, Asian, Native American, Indigenous, etc.
- Avoid the term “minority”, if possible. Alternative term can include: “marginalized people.”

## LANGUAGE DESCRIBING DISABILITY

- Disabled person
- Non-disabled
- Person with a mental illness
- Persons with a learning disability(ies)
- Wheelchair user

## RECOMMENDED READINGS

The following resources provide additional information about recommended language and vocabulary and the historic weight of words.

### READINGS ON CRIMINAL LEGAL VOCABULARY

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- 01| [Why We Say “Criminal Legal System,” Not “Criminal Justice System” — Erica Bryant; Associate Director of Writing, Vera Institute](#)
- 02| [Words Matter: Don’t Call People Felons, Convicts, or Inmates — Erica Bryant; Associate Director of Writing, Vera Institute](#)
- 03| [The Language of Incarceration — Alexandra Cox; \*Incarceration\*, 1\(1\),2020.](#)

### STYLE GUIDES ON INCLUSIVE LANGUAGE

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- 01| [APA Style Guide on Inclusive Language](#)
- 02| [NIH Style Guide on Inclusive Language](#)